

8 Buena Vista Avenue  
Yonkers, NY 10701

**Regular Board Meeting Minutes  
January 29, 2019**

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, January 29, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David P. Redmond, Esq., Corporation Counsel, City of Yonkers, NY

**Visitors:**

Mrs. Candace Rosario, Yonkers resident and Yonkers Avenue petitioner  
Mr. Jose L. Rosario, Yonkers resident and Yonkers Avenue petitioner  
Mr. Alan Tacinelli, Yonkers resident and Yonkers Avenue petitioner

**Call to Order**

Chairman Levy called the meeting to order at 5:33 p.m.

**Petition for Removal of Parking Meters on Yonkers Avenue between Oak and Walnut Streets**

Mrs. Rosario addressed the board regarding the placement of parking meters along Yonkers Avenue in front of their residences. Mrs. Rosario indicated that parking was difficult and that the installation of the parking meters presented a hardship to the area residents.

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**Regular Board Meeting Minutes**  
January 29, 2019

**Petition for Removal of Parking Meters on Yonkers Avenue between Oak and Walnut Streets Continued**

Chairman Levy asked Mrs. Rosario how many vehicles were impacted by the installation of the parking meters. Mrs. Rosario responded that there were fourteen vehicles that were impacted. The Board listened to the Petitioners and Chairman Levy indicated that the Authority would look at alternative sources.

N.B. The petitioners left at approximately 5:55 p.m.

**Affirmation of Minutes of December 18, 2018 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on December 18, 2018; Vice-Chairman Jerome motioned to affirm the minutes and was seconded by Mr. Baker. The regular board minutes of December 18, 2018 were affirmed five to zero (5-0).

**Resolution No. 2019-01: Approve Additional Repair Work for Elevators at the Government Center Garage (GCG) and Buena Vista Garage (BVG), Not Covered Under Contract by and between the Yonkers Parking Authority and Slade Elevator Company.**

Vice-Chairman Jerome motioned to approve Resolution 2019-01 and was seconded by Mr. Gallego. The Board passed Resolution 2019-01; five to zero (5-0).

**Resolution No. 2019-02: Approve Write Off of Obsolete and Depreciated Fixed Assets**

Vice-Chairman Jerome motioned to approve Resolution 2019-02 and was seconded by Mr. Vitulli. The Board passed Resolution 2019-02; five to zero (5-0).

**Garage Expansion:**

O&S Associates – Vertical Expansion Feasibility Assessment

TimHaahs – Conceptual Vertical Expansion Study – Limited Structural Analysis

**The Board**

Executive Director Burns briefed the Board that it would cost approximately eight million dollars (\$8,000,000) to do any expansion of the Buena Vista Garage (BVG) adding that it didn't seem like a feasible prospect given the results of the Vertical Expansion study done by Tim Haahs as well as the Vertical Expansion Feasibility Assessment generated by O&S Associates. The Board discussed other parking alternatives.

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January 29, 2019

**Financial Report – December 2018**

**Highlights of the financial report for December 2018**

- The Yonkers Parking Authority (YPA) has recorded a total of \$407,535 in revenues under the YPA account; \$123,930 under the Buena Vista Garage (BVG) account and \$6,628 at the Cacace Justice Center parking facility during the month of December 2018.
- Operating expenditures for December 2018 totaled \$390,069 for the YPA, \$84,183 for the Buena Vista Garage (BVG) and none for the Cacace Justice Center parking facility.
- YPA December 2018 revenues reflected an increase of five (5%) per cent as compared to figures posted for December 2017, while BVG revenues for December 2018 reflected a sixteen (16%) per cent increase in comparison to December 2017.

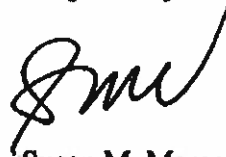
**Next Meeting**

The date for the regular meeting of the Yonkers Parking Authority Board has been scheduled for 5:30 p.m. on Tuesday, February 26, 2019.

**Conclusion**

With no further business to be discussed, Vice-Chairman Jerome moved that the regular meeting be adjourned and was seconded by Mr. Baker. The motion carried and was passed, five to zero (5-0). The meeting was adjourned at 6:37 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

**Yonkers Parking Authority**  
8 Buena Vista Avenue  
Yonkers, NY 10701

**Regular Board Meeting Minutes**  
February 26, 2019

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, February 26, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David P. Redmond, Esq., Corporation Counsel, City of Yonkers, NY

**Absent:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director



**Call to Order**

Chairman Levy called the meeting to order at 5:30 p.m.

**Affirmation of Minutes of January 29, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on January 29, 2019; Vice-Chairman Jerome motioned to affirm the minutes and was seconded by Mr. Baker. The regular board minutes of January 29, 2019 were affirmed five to zero (5-0).

~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
February 26, 2019

**Resolution No. 2019-03: Renewal of Maintenance Agreement by and between the Yonkers Parking Authority and HUB Parking Technology USA Inc. (Formerly CTR Parking Solutions LLC), effective: March 01, 2019 – December 31, 2020**

The Board reviewed the resolution before them. Mr. Redmond, board counsel, advised that certain subsections, within Article Seven (General Provisions), specifically subsections 7.7 (Consent to Jurisdiction) and 7.8 (Governing Law) of the proposed contract be modified to reflect the State of New York rather than the State of Pennsylvania.

Mr. Gallego motioned to approve Resolution 2019-03, as amended, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-03; five to zero (5-0).

**Financial Report – January 2019**

**Highlights of the financial report for January 2019**

- The Yonkers Parking Authority (YPA) has recorded a total of \$697,662 in revenues under the YPA account; \$186,234 under the Buena Vista Garage (BVG) account and \$14,349 at the Cacace Justice Center parking facility during the month of January 2019.
- Operating expenditures for January 2019 totaled \$423,175 for the YPA, \$75,550 for the Buena Vista Garage (BVG) and none for the Cacace Justice Center parking facility.
- YPA January 2019 revenues were comparable to figures posted for January 2018, while BVG revenues for January 2019 reflected a ten (10%) per cent increase in comparison to January 2018.


**Next Meeting**

The date for the regular meeting of the Yonkers Parking Authority Board has been scheduled for 5:30 p.m. on Tuesday, March 26, 2019.

**Conclusion**

With no further business to be discussed, Vice-Chairman Jerome moved that the regular meeting be adjourned and was seconded by Mr. Gallego. The motion carried and was passed, five to zero (5-0). The meeting was adjourned at 5:37 p.m.

Respectfully submitted,

  
Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

~~Yonkers Parking Authority~~  
8 Buena Vista Avenue  
Yonkers, New York 10701

Regular Board Meeting Minutes  
March 26, 2019

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, March 26, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

- Hon. Steven J. Levy, Chairman
- Mr. Jeremiah J. Jerome, Vice-Chairman
- Mr. Jason Baker, Member
- Mr. Dennis R. Gallego, Member

**YPA Staff:**

- Ms Gail M. Burns, Executive Director
- Mr. Jay McLynn, Assistant to the Executive Director
- Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary
- Mr. Canute McLaughlin, Accountant

**Board Counsel:**

- Mr. David P. Redmond, Esq., Corporation Counsel, City of Yonkers, NY

**Absent:**

- Mr. Robert Vitulli, Member

**Visitor:**

- Mr. Michael D. Fenner



**Call to Order**

Chairman Levy called the meeting to order at 5:33 p.m. Vice-Chairman Jerome motioned to convene the board meeting and was seconded by Mr. Gallego.

**Yonkers Avenue Parking Meter Issues**

Mr. Michael D. Fenner, COY resident residing at 40 Yonkers Avenue, Yonkers, New York came before the board to express his dismay at parking meters being installed in front of his residence.



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**Yonkers Parking Authority**  
**Regular Board Meeting Minutes**  
**March 26, 2019**

**Yonkers Avenue Parking Meter Issues Continued**

After speaking to the board, Chairman Levy assured Mr. Fenner that the board would review his request.

N.B. Mr. Fenner left at 5:49 p.m.

Discussion ensued regarding the installation of parking meters along Yonkers Avenue. The board weighed several options in an effort to resolve the issue satisfactorily for both the Yonkers Parking Authority and the residents along Yonkers Avenue.

**Affirmation of Minutes of February 26, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on February 26, 2019; Mr. Baker motioned to affirm the minutes and was seconded by Vice-Chairman Jerome. The regular board minutes of February 26, 2019 were affirmed four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-04: Audit of Yonkers Parking Authority Telephone Billing Records**

Vice-Chairman Jerome motioned to approve Resolution 2019-04, and was seconded by Mr. Baker. The Board passed Resolution 2019-04; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-05: Amendment of the Line Items of the FY2019 Budget**

Vice-Chairman Jerome motioned to approve Resolution 2019-05, and was seconded by Mr. Gallego. The Board passed Resolution 2019-05; four to zero (4-0, Mr. Vitulli absent).

**Financial Report – February 2019**

**Highlights of the financial report for February 2019**

- The Yonkers Parking Authority (YPA) has recorded a total of \$376,194 in revenues under the YPA account; \$58,122 under the Buena Vista Garage (BVG) account and \$7,200 at the Cacace Justice Center parking facility during the month of February 2019.
- Operating expenditures for February 2019 totaled \$396,721 for the YPA, \$79,342 for the Buena Vista Garage (BVG) and \$192 for the Cacace Justice Center parking facility.
- YPA February 2019 revenues reflected an increase of one per cent (1%) as opposed to figures posted for February 2018, while BVG revenues for February 2019 reflected a seven (7%) per cent increase in comparison to February 2018.

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~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
March 26, 2019

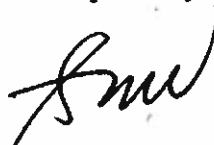
**Next Meeting**

The date for the regular meeting of the Yonkers Parking Authority Board has been scheduled for 5:30 p.m. on Tuesday, April 30, 2019.

**Conclusion**

With no further business to be discussed, Mr. Gallego moved that the regular meeting be adjourned and was seconded by Vice-Chairman Jerome. The motion carried and was passed, four to zero (4-0, Mr. Vitulli absent). The board meeting was adjourned at 6:13 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary



~~Yonkers Parking Authority~~  
8 Buena Vista Avenue  
Yonkers, New York 10701

**Regular Board Meeting Minutes  
April 30, 2019**

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, April 30, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. Dusan Lakic, Esq., Corporation Counsel, City of Yonkers, NY

**Visitor:**

Mr. Alan Kassay, CPA, O'Connor Davies, LLP

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**Call to Order**

Chairman Levy called the meeting to order at 5:35 p.m. Vice-Chairman Jerome motioned to convene the board meeting and was seconded by Mr. Gallego. The motion passed five to zero (5-0)

**Yonkers Parking Authority**  
**Regular Board Meeting Minutes**  
**April 30, 2019**

**Audit Committee**

Vice-Chairman Jerome further motioned to convene the Audit Committee meeting and was seconded by Mr. Gallego. The motion passed five to zero (5-0). The Audit Committee meeting was convened at 5:36 p.m.

The board reviewed the Audit prepared by O'Connor Davies, LLP for the years ending December 31, 2018 and 2017.

Mr. Alan Kassay, CPA, of the auditing firm of O'Connor Davies, LLP presented the audit report for the year ended 2018 observing that 2018 had been a good year in terms of revenues for the Parking Authority. Mr. Kassay stated that there were no disagreements with management. In his continued review of the Authority's 2018 revenues and expenditures Mr. Kassay further noted that the budget remained conservative.

Mr. Kassay also briefed the board regarding the Governmental Accounting Standards Board (GASB) Statement No. 75 "Accounting and Financial Reporting for Postemployment Benefits", that replaced GASP Statement No. 45 which required that municipalities and authorities disclose net pension liabilities. The objective being to provide greater transparency of the size and nature of the financial obligations to current and former employees for past services rendered. GASP 75 contains more complex requirements: increasing transparency of the Other Postemployment Benefits (OPEB) liability changes from year to year, as well as, reporting Net OPEB liability on the balance sheet.

Mr. Kassay further noted that the Authority had received a very favorable and positive review upon completion of the audit.

**N.B. Mr. Kassay departed at 5:52 p.m.**

Mr. Baker made a motion to resume the regular meeting of the Yonkers Parking Authority board and was seconded by Vice-Chairman Jerome. The motion passed five to zero (5-0) with the regular meeting recommenced at 5:53 p.m.

**Affirmation of Minutes of March 26, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on March 26, 2019; Vice-Chairman Jerome motioned to affirm the minutes and was seconded by Mr. Baker. The regular board minutes of March 26, 2019 were affirmed five to zero (5-0).

**Yonkers Parking Authority**  
**Regular Board Meeting Minutes**  
**April 30, 2019**

**New Business**

**Resolution No. 2019-06: Approve Fleet Maintenance Contract to Gambardella & Son Automotive Services (May 01, 2019 – December 31, 2019)**

Vice-Chairman Jerome motioned to approve Resolution 2019-06, and was seconded by Mr. Gallego. The Board passed Resolution 2019-06; five to zero (5-0).

**Resolution No. 2019-07: Approve Payment to City of Yonkers for Buena Vista Garage (BVG) Capital Improvement Project**

Vice-Chairman Jerome motioned to approve Resolution 2019-07, and was seconded by Mr. Baker. The Board passed Resolution 2019-07; five to zero (5-0).

**Resolution No. 2019-08: Affirmation of Audit Prepared by O'Connor Davies, LLP for the Year Ending December 31, 2018**

Vice-Chairman Jerome motioned to approve Resolution 2019-08, and was seconded by Mr. Gallego. The Board passed Resolution 2019-08; five to zero (5-0).

**Resolution No. 2019-09: Approve Purchase of Single Space, Parking Meter Mechanisms**

Mr. Baker motioned to approve Resolution 2019-09, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-09; five to zero (5-0).

**Financial Report – March 2019**

**Highlights of the financial report for March 2019**

- The Yonkers Parking Authority (YPA) has recorded a total of \$542,279 in revenues under the YPA account; \$92,658 under the Buena Vista Garage (BVG) account and \$15,469 at the Cacace Justice Center parking facility during the month of March 2019.
- Operating expenditures for March 2019 totaled \$509,580 for the YPA, \$105,892 for the Buena Vista Garage (BVG) and \$4,074 for the Cacace Justice Center parking facility.
- YPA March 2019 revenues reflected an increase of thirteen per cent (13%) as opposed to figures posted for March 2018, while BVG revenues for March 2019 were comparable to figures posted for March 2018.

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**Yonkers Parking Authority**  
**Regular Board Meeting Minutes**  
**April 30, 2019**

**Next Meeting**

The date for the regular meeting of the Yonkers Parking Authority Board has been scheduled for 5:30 p.m. on Tuesday, May 28, 2019.

**Conclusion**

With no further business to be discussed, Mr. Baker moved that the regular meeting be adjourned and was seconded by Vice-Chairman Jerome. The motion carried and was passed, five to zero (5-0). The board meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

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**Yonkers Parking Authority**  
8 Buena Vista Avenue  
Yonkers, New York 10701

**Audit Committee Meeting Minutes**  
April 30, 2019

A scheduled meeting of the Yonkers Parking Authority Board Audit Committee took place on Tuesday, April 30, 2019, at 5:30 p.m. at the offices of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. Dusan Lakic, Esq., Corporation Counsel, City of Yonkers, NY

**Visitor:**

Mr. Alan Kassay, CPA, O'Connor Davies, LLP

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**Audit Committee Meeting Convened**

Vice-Chairman Jerome further motioned to convene the Audit Committee meeting and was seconded by Mr. Gallego. The motion passed five to zero (5-0). The Audit Committee meeting was convened at 5:36 p.m.

The board reviewed the Audit prepared by O'Connor Davies, LLP for the years ending December 31, 2018 and 2017.

~~Yonkers Parking Authority~~  
**Audit Committee Meeting Minutes**  
April 30, 2019

**Audit Committee Meeting Continued**

Mr. Alan Kassay, CPA, of the auditing firm of O'Connor Davies, LLP presented the audit report for the year ended 2018 observing that 2018 had been a good year in terms of revenues for the Parking Authority. Mr. Kassay stated that there were no disagreements with management. In his continued review of the Authority's 2018 revenues and expenditures Mr. Kassay further noted that the budget remained conservative.

Mr. Kassay also briefed the board regarding the Governmental Accounting Standards Board (GASB) Statement No. 75 "Accounting and Financial Reporting for Postemployment Benefits", that replaced GASP Statement No. 45 which required that municipalities and authorities disclose net pension liabilities. The objective being to provide greater transparency of the size and nature of the financial obligations to current and former employees for past services rendered. GASP 75 contains more complex requirements: increasing transparency of the Other Postemployment Benefits (OPEB) liability changes from year to year, as well as, reporting Net OPEB liability on the balance sheet.

Mr. Kassay further noted that the Authority had received a very favorable and positive review upon completion of the audit.

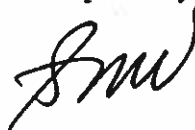
**N.B. Mr. Kassay departed at 5:52 p.m.**

Mr. Baker made a motion to resume the regular meeting of the Yonkers Parking Authority board and was seconded by Vice-Chairman Jerome. The motion passed five to zero (5-0) with the regular meeting recommenced at 5:53 p.m.

**Resolution No. 2019-08: Affirmation of Audit Prepared by O'Connor Davies, LLP for the Year Ending December 31, 2018**

Vice-Chairman Jerome motioned to approve Resolution 2019-08, and was seconded by Mr. Gallego. The Board passed Resolution 2019-08; five to zero (5-0).

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary



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**Yonkers Parking Authority**  
8 Buena Vista Avenue  
Yonkers, New York 10701

**Regular Board Meeting Minutes**  
May 28, 2019

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, May 28, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David Redmond, Esq., Corporation Counsel, City of Yonkers, NY

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**Call to Order**

Chairman Levy called the meeting to order at 5:30 p.m. Mr. Baker motioned to convene the board meeting and was seconded by Mr. Gallego. The motion passed four to zero (4-0, Vice-Chairman Jerome not present).

**Affirmation of Minutes of April 30, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on April 30, 2019; Mr. Gallego motioned to affirm the minutes and was seconded by Mr. Baker. The regular board minutes of April 30, 2019 were affirmed four to zero (4-0, Vice-Chairman Jerome not present).



~~Yonkers Parking Authority~~  
**Regular Board Meeting Minutes**  
May 28, 2019

**Affirmation of Minutes of April 30, 2019 Audit Committee Meeting**

Mr. Gallego motioned to affirm the minutes of the Audit committee assembled on April 30, 2019 and was seconded by Mr. Baker. The Audit Committee minutes of April 30, 2019 were affirmed four to zero (4-0, Vice-Chairman Jerome not present).

**New Business**

**Resolution No. 2019-10: Approve Funding for Replacement Government Center Garage (GCG) Rooftop Entry Station**

Mr. Gallego motioned to approve Resolution 2019-10, and was seconded by Mr. Baker. The Board passed Resolution 2019-10; five to zero (5-0).

**Financial Report – April 2019**

**Highlights of the financial report for April 2019**

- The Yonkers Parking Authority (YPA) has recorded a total of \$493,458 in revenues under the YPA account; \$74,471 under the Buena Vista Garage (BVG) account and \$10,092 at the Cacace Justice Center parking facility during the month of April 2019.
- Operating expenditures for April 2019 totaled \$407,159 for the YPA, \$83,413 for the Buena Vista Garage (BVG) and \$4,429 for the Cacace Justice Center parking facility.
- YPA April 2019 revenues reflected a decrease of three per cent (3%) as compared to figures posted for April 2018, while BVG revenues for April 2019 likewise reflected a decrease of six (6%) per cent as compared to figures posted for April 2018.

**New Business**

Discussion ensued regarding an ongoing issue with jamming of the access control machines when the spitter tickets become stuck due to high humidity from inclement weather. Several options including erecting a canopy over the machines to resolve the problem were discussed.

**Next Meeting**

The date for the regular meeting of the Yonkers Parking Authority Board originally scheduled for June 25, 2019 has been rescheduled for 5:30 p.m. on Thursday, June 20, 2019.

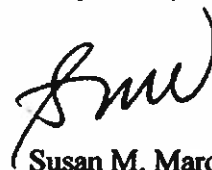
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~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
May 28, 2019

**Conclusion**

With no further business to be discussed, Vice-Chairman Jerome moved that the regular meeting be adjourned and was seconded by Mr. Gallego. The motion carried and was passed, five to zero (5-0). The board meeting was adjourned at 5:54 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

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~~Yonkers Parking Authority~~  
8 Buena Vista Avenue  
Yonkers, New York 10701

**Regular Board Meeting Minutes  
June 20, 2019**

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Thursday, June 20, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David Redmond, Esq., Corporation Counsel, City of Yonkers, NY

**Absent:**

Hon. Steven J. Levy, Chairman  
Mr. Robert Vitulli, Member

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**Call to Order**

Vice-Chairman Jerome called the meeting to order at 5:30 p.m. Mr. Baker motioned to convene the board meeting and was seconded by Mr. Gallego. The motion passed three to zero (3-0, Messrs. Levy and Vitulli not present).

**Affirmation of Minutes of May 28, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on May 28, 2019; Mr. Baker motioned to affirm the minutes and was seconded by Mr. Gallego. The regular board minutes of May 28, 2019 were affirmed three to zero (3-0, Messrs. Levy and Vitulli not present).

~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
June 20, 2019

**Governance Committee Meeting**

The Governance committee was convened at 5:32 p.m. With there being no items for discussion, Mr. Baker moved to adjourn the committee meeting and was seconded by Mr. Gallego. Mr. Gallego's motion carried three to zero (3-0, Messrs. Levy and Vitulli not present). The committee meeting was concluded at 5:34 p.m. and the regular board meeting was resumed.

**New Business**

**Resolution No. 2019-11: Approve Lease of Chicken Island Property**

Mr. Baker motioned to approve Resolution 2019-11, and was seconded by Mr. Gallego. The Board passed Resolution 2019-11; three to zero (3-0, Messrs. Levy and Vitulli not present).

**Resolution No. 2019-12: Approve Workers Compensation Billing Audit**

Mr. Gallego motioned to approve Resolution 2019-12, and was seconded by Mr. Baker. The Board passed Resolution 2019-12; three to zero (3-0, Messrs. Levy and Vitulli not present).

**Resolution No. 2019-13: Approve Upgrade of Multi-Task Workstation (Copier /Fax/ Scanning Functions)**

Mr. Baker motioned to approve Resolution 2019-13, and was seconded by Mr. Gallego. The Board passed Resolution 2019-13; three to zero (3-0, Messrs. Levy and Vitulli not present).

**Resolution No. 2019-14: Approve Upgrade of Authority Website**

The board reviewed Resolution 2019-14 and voted upon it with the condition that the cost of the website be twenty thousand dollars (\$20,000) or less. The board also questioned the validity of the Authority's website being part of the City of Yonkers network.

Mr. Gallego motioned to approve Resolution 2019-14, and was seconded by Mr. Baker. The Board passed Resolution 2019-14; three to zero (3-0, Messrs. Levy and Vitulli not present).

**Financial Report – May 2019**

**Highlights of the financial report for May 2019**

- The Yonkers Parking Authority (YPA) has recorded a total of \$450,592 in revenues under the YPA account; \$68,857 under the Buena Vista Garage (BVG) account and \$12,145 at the Cacace Justice Center parking facility during the month of May 2019.
- Operating expenditures for May 2019 totaled \$433,705 for the YPA, \$91,516 for the Buena Vista Garage (BVG) and none for the Cacace Justice Center parking facility.

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~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
June 20, 2019

**Financial Report – May 2019 Continued**

- YPA May 2019 revenues reflected an increase of six per cent (6%) as compared to figures posted for May 2018, while BVG revenues for May 2019 likewise reflected an increase of five (5%) per cent as compared to figures posted for May 2018.

**New Business**

There was no discussion regarding new business.

**Next Meeting**

The date for the following regular meeting of the Yonkers Parking Authority Board is scheduled for Tuesday, September 24, 2019.

**Conclusion**

With no further business to be discussed, Mr. Gallego moved that the regular meeting be adjourned and was seconded by Mr. Baker. The motion carried and was passed, three to zero (3-0, Messrs. Levy and Vitulli not present). The board meeting was adjourned at 5:53 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

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**Yonkers Parking Authority  
8 Buena Vista Avenue  
Yonkers, New York 10701**

**Regular Board Meeting Minutes  
October 29, 2019**

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, October 29, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David Redmond, Esq., Corporation Counsel, City of Yonkers, NY

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**Call to Order**

Chairman Levy called the meeting to order at 5:30 p.m. Vice-Chairman Jerome motioned to convene the board meeting and was seconded by Mr. Baker. The motion passed five to zero (5-0).

**Affirmation of Minutes of September 24, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on September 24, 2019; Vice-Chairman Jerome motioned to affirm the minutes and was seconded by Mr. Baker. The regular board minutes of September 24, 2019 were affirmed five to zero (5-0).

**Yonkers Parking Authority**  
**Regular Board Meeting Minutes**  
**October 29, 2019**

**New Business**

**Resolution No. 2019–17: Approve Service Agreement by and between the Yonkers Parking Authority & ITG Larson, Inc. (effective: Jan 1, 2020– Dec. 31, 2022)**

The resolution was withdrawn pending specific language in the service agreement and review by David Redmond, Esq. board counsel.

**Resolution No. 2019–18: Approve Contract for Electrical Repair/ Service for all Parking Authority Facilities Effective: Jan. 01, 2020 – December 31, 2022**

Mr. Baker motioned to approve Resolution 2019–18, and was seconded by Vice–Chairman Jerome. The Board passed Resolution 2019-18; five to zero (5–0).

**Resolution No. 2019–19: Approve Contract for Purchase of Parking Meters from POM Parking Meters**

Vice–Chairman Jerome motioned to approve Resolution 2019–19, and was seconded by Mr. Vitulli. The Board passed Resolution 2019-19; five to zero (5–0).

**Resolution No. 2019–20: Approve Contract for HVAC Maintenance and Service At the Yonkers Parking Authority offices located at 8 Buena Vista Avenue, and at Rental spaces located at 118 New Main Street, by and between the Yonkers Parking Authority and the Crown AC Heat and Power Corp. November 01, 2019 – December 31, 2022**

Mr. Baker motioned to approve Resolution 2019–20, and was seconded by Mr. Gallego. The Board passed Resolution 2019-20; five to zero (5–0).

**Collective Bargaining Agreement**

The board briefly discussed the collective bargaining agreement between the Authority and the Civil Service Employees Association (CSEA) Local 860 that will expire on December 31, 2019. When available, the staff will present a list of demands and concessions from the union to the board for their review.

**Financial Report – October 2019**

**Highlights of the financial report for October 2019**

- The Yonkers Parking Authority (YPA) has recorded a total of \$504,915 in revenues under the YPA account; \$104,846 under the Buena Vista Garage (BVG) account and \$12,187 at the Cacace Justice Center parking facility during the month of October 2019.



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**Yonkers Parking Authority**  
**Regular Board Meeting Minutes**  
**October 29, 2019**

- Operating expenditures for October 2019 totaled \$468,435 for the YPA, \$75,921 for the Buena Vista Garage (BVG) and \$4,450 for the Cacace Justice Center parking facility.
- YPA October 2019 revenues reflected an increase of five per cent (5%) as compared to figures posted for October 2018, while BVG revenues for October 2019 likewise reflected an increase of thirteen (13%) per cent as compared to figures posted for October 2018.

**New Business**

There was no discussion regarding new business.

**Next Meeting**

The date for the following regular meeting of the Yonkers Parking Authority Board is scheduled for Tuesday, November 26, 2019.

**Conclusion**

With no further business to be discussed, Vice-Chairman Jerome moved that the regular meeting be adjourned and was seconded by Mr. Baker. The motion carried and was passed, five to zero (5-0). The board meeting was adjourned at 5:54 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

~~Yonkers Parking Authority~~  
8 Buena Vista Avenue  
Yonkers, New York 10701

**Regular Board Meeting Minutes  
November 26, 2019**

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, November 26, 2019 at 5:30 p.m. at the office of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David Redmond, Esq., Corporation Counsel, City of Yonkers, NY

**Absent:**

Mr. Jason Baker

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**Call to Order**

Chairman Levy called the meeting to order at 5:32 p.m. Vice-Chairman Jerome motioned to convene the board meeting and was seconded by Mr. Gallego. The motion passed four to zero (4-0, Mr. Baker absent).

**Affirmation of Minutes of October 29, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on October 29, 2019; Mr. Gallego motioned to affirm the minutes and was seconded by Vice-Chairman Jerome. The regular board minutes of October 29, 2019 were affirmed four to zero (4-0, Mr. Baker absent).

~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
November 26, 2019

**Audit Committee: Proposed Budget 2020**

Mr. Gallego made a motion to convene the Audit committee meeting and was seconded by Vice-Chairman Jerome. The motion passed four to zero (4-0, Mr. Baker absent). The Audit committee was convened at 5:36 p.m. to discuss the proposed Yonkers Parking Authority and Buena Vista Garage budget for 2020.

Executive Director Burns presented the proposed budget for the year 2020 to the board stating that the proposed budget was conservative in nature. Ms Burns further remarked that it was comparable to the 2019 budget in its fiscal austerity. Executive Director Burns also informed the board that the Authority expected its general liability insurance premium to be increased, approximately fifty thousand dollars (\$50,000) dollars, due to an increase in personal injury claims against the Authority. Executive Director Burns indicated that two hundred (200) additional parking meters would be installed throughout the city of Yonkers.

With no further Audit committee business to be conducted, Mr. Gallego made a motion to resume the regular meeting of the Yonkers Parking Authority board and was seconded by Vice-Chairman Jerome. The motion passed four to zero (4-0). The regular meeting resumed at 5:50 p.m.

**New Business**

**Resolution No. 2019-21: Approve Parking Permit Increase; Effective: January 01, 2020**

The board reviewed Resolution No. 2019-21 to approve a parking permit increase; to be effective January 01, 2020.

Mr. Gallego motioned to approve Resolution 2019-21, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-21; four to zero (4-0, Mr. Baker absent).

**Resolution No. 2019-22: Approve Retention of Vincent Toomey for Legal Services Regarding Collective Bargaining Negotiations By and Between the Yonkers Parking Authority and CSEA Local 860, Effective December 2019**

The board reviewed Resolution No. 2019-21 to approve the retention of Vincent Toomey for legal services regarding collective bargaining negotiations by and between the Yonkers Parking Authority and CSEA Local 860.

Mr. Gallego motioned to approve Resolution 2019-22, and was seconded by Mr. Vitulli. The Board passed Resolution 2019-22; four to zero (4-0, Mr. Baker absent).

~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
November 26, 2019

**Financial Report – October 2019**

Highlights of the financial report for October 2019

- The Yonkers Parking Authority (YPA) has recorded a total of \$450,715 in revenues under the YPA account; \$81,165 under the Buena Vista Garage (BVG) account and \$6,519 at the Cacace Justice Center parking facility during the month of October 2019.
- Operating expenditures for October 2019 totaled \$410,039 for the YPA, \$79,047 for the Buena Vista Garage (BVG) and \$4,450 for the Cacace Justice Center parking facility.
- YPA October 2019 revenues reflected an decrease of fourteen per cent (14%) as compared to figures posted for October 2018, while BVG revenues for October 2019 likewise reflected an decrease of two (2%) per cent as compared to figures posted for October 2018.

**Executive Session (Liability/Insurance Issues)**

Vice-Chairman Jerome motioned to go into executive session to discuss liability and insurance issues and was seconded by Mr. Gallego. The motion passed four to zero (4-0, Mr. Baker absent). The executive session was convened at 6:00 p.m. The regular session was reconvened at 6:07 p.m. No votes or actions were taken during executive session and no intention to take a vote outside of executive session was indicated.

**Next Meeting**

The date for the following regular meeting of the Yonkers Parking Authority Board is scheduled for Tuesday, December 17, 2019.

**Conclusion**

With no further business to be discussed, Mr. Gallego moved that the regular meeting be adjourned and was seconded by Vice-Chairman Jerome. The motion carried and was passed, four to zero (4-0, Mr. Baker absent). The board meeting was adjourned at 6:08 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary

~~Yonkers Parking Authority~~  
Audit Committee Meeting Minutes  
November 26, 2019

A scheduled meeting of the Yonkers Parking Authority Board Audit Committee took place on Tuesday, November 26, 2019, at the offices of the Yonkers Parking Authority, at 8 Buena Vista Avenue, Yonkers, New York.

Present:

Board members:

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Dennis R. Gallego, Member  
Mr. Robert Vitulli, Member

YPA Staff:

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

Board Counsel:

Mr. David P. Redmond, Esq., Corporation Counsel, City of Yonkers, NY

Absent:

Mr. Jason Baker, Member

**Audit Committee: Proposed Budget 2020**

Mr. Gallego made a motion to convene the Audit committee meeting and was seconded by Vice-Chairman Jerome. The motion passed four to zero (4-0, Mr. Baker absent). The Audit committee was convened at 5:36 p.m. to discuss the proposed Yonkers Parking Authority and Buena Vista Garage budget for 2020.

Executive Director Burns presented the proposed budget for the year 2020 to the board stating that the proposed budget was conservative in nature. Ms Burns further remarked that it was comparable to the 2019 budget in its fiscal austerity. Executive Director Burns also informed the board that the Authority expected its general liability insurance premium to be increased, approximately fifty thousand dollars (\$50,000) dollars, due to an increase in personal injury claims against the Authority. Executive Director Burns indicated that two hundred (200) additional parking meters would be installed throughout the city of Yonkers.

~~Yonkers Parking Authority~~  
**Audit Committee Meeting Minutes**  
November 26, 2019

**Audit Committee: Proposed Budget 2020 continued**

With no further Audit committee business to be conducted, Mr. Gallego made a motion to resume the regular meeting of the Yonkers Parking Authority board and was seconded by Vice-Chairman Jerome. The motion passed four to zero (4-0). The regular meeting resumed at 5:50 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary



~~Yonkers Parking Authority~~  
8 Buena Vista Avenue  
Yonkers, New York 10701

**Regular Board Meeting Minutes  
December 17, 2019**

The regularly scheduled meeting of the Yonkers Parking Authority Board was convened on Tuesday, December 17, 2019 at 5:30 p.m. at the offices of the Yonkers Parking Authority, 8 Buena Vista Avenue, Yonkers, New York.

**Present:**

**Board members:**

Hon. Steven J. Levy, Chairman  
Mr. Jeremiah J. Jerome, Vice-Chairman  
Mr. Jason Baker, Member  
Mr. Dennis R. Gallego, Member

**YPA Staff:**

Ms Gail M. Burns, Executive Director  
Mr. Jay McLynn, Assistant to the Executive Director  
Ms Susan M. Maros Victoria, Human Resources Director/  
Recording Secretary  
Mr. Canute McLaughlin, Accountant

**Board Counsel:**

Mr. David Redmond, Esq., Corporation Counsel, City of Yonkers, NY

**Absent:**

Mr. Robert Vitulli, Member

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**Call to Order**

Chairman Levy called the meeting to order at 5:39 p.m. Vice-Chairman Jerome motioned to convene the board meeting and was seconded by Mr. Gallego. The motion passed four to zero (4-0, Mr. Vitulli absent).

**Affirmation of Minutes of November 26, 2019 Regular Board Meeting**

The Board reviewed the minutes of the regular board meeting convened on November 26, 2019; Vice-Chairman Jerome motioned to affirm the minutes and was seconded by Mr. Gallego. The regular board minutes of November 26, 2019 were affirmed four to zero (4-0, Mr. Vitulli absent).



~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
December 17, 2019

**Affirmation of Minutes of November 26, 2019 Audit Committee Meeting**

The Board reviewed the minutes of the Audit committee meeting convened on November 26, 2019; Vice-Chairman Jerome motioned to affirm the minutes and was seconded by Mr. Gallego. The Audit Committee minutes of November 26, 2019 were affirmed four to zero (4-0, Mr. Vitulli absent).

**New Business**

**Resolution No. 2019-23: Amendment to Combined, Operating, and Capital Yonkers Parking Authority and Buena Vista Garage Budgets for Fiscal Year 2019**

Vice-Chairman Jerome motioned to approve Resolution 2019-23, and was seconded by Mr. Gallego. The Board passed Resolution 2019-23; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-24: Adoption of Proposed FY2020 Yonkers Parking Authority and Buena Vista Garage Budget**

Vice-Chairman Jerome motioned to approve Resolution 2019-24, and was seconded by Mr. Gallego. The Board passed Resolution 2019-24; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-25: Approve Renewal of Service Contract to Amano McGann, Inc. Contract for all Access Control Equipment at Government Center Garage (GCG) and Cacace Justice Center Parking Facilities (January 01, 2020 – December 31, 2020)**

Mr. Gallego motioned to approve Resolution 2019-25, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-25; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-26: Approve Renewal of License Agreement between the Yonkers Parking Authority and Silvio's Italian Restaurant for Designated Parking at the Morris Street Lot (January 01, 2020 – December 31, 2020)**

Mr. Baker motioned to approve Resolution 2019-26, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-26; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-27: Approve Renewal of Sub-License Agreement as Amended by and Between the Yonkers Parking Authority and VIA PIAVE LLC for Use of Two (2) Parking Spaces at the Hudson Street Parking Facility for the Use of a Refuse Holding Area to be Located on the Grassy Portion of the Parking Facility (January 01, 2020 – December 31, 2020)**

Mr. Baker motioned to approve Resolution 2019-27, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-27; four to zero (4-0, Mr. Vitulli absent).

~~Yonkers Parking Authority~~  
Regular Board Meeting Minutes  
December 17, 2019

**Resolution No. 2019-28: Approve Renewal of Additional License Agreement By and Between the Yonkers Parking Authority & WSH Group, LLC d/b/a Dolphin Restaurant for Valet Parking at the Buena Vista Garage (BVG) (January 01, 2020 – December 31, 2020)**

Mr. Baker motioned to approve Resolution 2019-28, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-28; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-29: Approve Renewal of License Agreement by and between the Yonkers Parking Authority & Zuppa Restaurant for Valet Parking at the Buena Vista Garage (BVG); January 01, 2020 – December 31, 2020**

Mr. Baker motioned to approve Resolution 2019-29, and was seconded by Vice-Chairman Jerome. The Board passed Resolution 2019-29; four to zero (4-0, Mr. Vitulli absent).

**Resolution No. 2019-30 (Formerly Res. 2019-17): Approve Renewal of Service Agreement by and between the Yonkers Parking Authority & ITG Larson, Inc. (January 01, 2020-December 31, 2022)**

Vice-Chairman Jerome motioned to approve Resolution 2019-30, and was seconded by Mr. Gallego. The Board passed Resolution 2019-30; four to zero (4-0, Mr. Vitulli absent).

**Financial Report – November 2019**

Highlights of the financial report for November 2019

- The Yonkers Parking Authority (YPA) has recorded a total of \$426,867 in revenues under the YPA account; \$63,373 under the Buena Vista Garage (BVG) account and \$13,744 at the Cacace Justice Center parking facility during the month of November 2019.
- Operating expenditures for November 2019 totaled \$462,887 for the YPA, \$94,920 for the Buena Vista Garage (BVG) and \$535 for the Cacace Justice Center parking facility.
- YPA November 2019 revenues reflected an increase of nine per cent (9%) as compared to figures posted for November 2018, while BVG revenues for November 2019 reflected a decrease of five (5%) per cent as compared to figures posted for November 2018.

~~Yonkers Parking Authority~~  
**Regular Board Meeting Minutes**  
December 17, 2019

**Executive Session (Liability/Insurance Issues)**

Vice-Chairman Jerome motioned to go into executive session to discuss liability and insurance issues and was seconded by Mr. Baker. The motion passed four to zero (4-0, Mr. Vitulli absent). The executive session was convened at 5:51 p.m. The regular session was reconvened at 6:14 p.m. No votes or actions were taken during executive session and no intention to take a vote outside of executive session was indicated.

**Next Meeting**

The date for the following regular meeting of the Yonkers Parking Authority Board is scheduled for Tuesday, January 28, 2020.

**Conclusion**

With no further business to be discussed, Mr. Gallego moved that the regular meeting be adjourned and was seconded by Vice-Chairman Jerome. The motion carried and was passed, four to zero (4-0, Mr. Vitulli absent). The board meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Susan M. Maros Victoria  
Human Resources Director /  
Recording Secretary