

Yonkers Parking Authority

ADOPTED BUDGET

F.Y. 2016



Approved on November 24, 2015

MICHAEL J. SPANO

Mayor

WILLIAM T. REGAN, Chairman

JEREMIAH JEROME, Vice Chairman

STEVE LEVY, Secretary

JAMES CAVANAUGH, Member

DENNIS GALLEG0, Member

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BUDGET.

PREPARED BY:

THE YONKERS PARKING AUTHORITY MANAGEMENT AND FINANCE DIVISION

LISA MRIJAJ	<i>Executive Director</i>
JOHN McLYNN	<i>Assistant Director</i>
SUSAN MAROS VICTORIA	<i>Human Resource Director</i>
CANUTE McLAUGHLIN	<i>Accountant</i>
JOSEPH LOUGHLIN	<i>Meter Foreman</i>
MICHAEL KWECHIN	<i>Collection Supervisor</i>
BLAKE PEREZ	<i>Security Supervisor</i>



YONKERS PARKING AUTHORITY
Established in 1964

To: Yonkers Parking Authority Board Members

From: Lisa Mrijaj *L* Executive Director / Canute McLaughlin – Account

Date: November 25, 2015

cm

RE: Amendment to the FY 2016 Proposed Budget

In a good faith effort to continue the reduction of BVG's deficit, the YPA Board Members and YPA Administrative Staff have collectively agreed to increase the rent to BVG from YPA by \$10K for FY2016.

As such, the new rent to BVG's will be \$50K annually to be allocated at 2016 Year-End - only if a reasonable surplus is realized in the YPA budget.

Thank You

Cc: Jay McLynn, Susan MarosVictoria

To: Yonkers Parking Authority Board Members

From: Lisa Mrijaj – Executive Director / Canute McLaughlin – Accountant

Date: November 24, 2015

cpm

Subject: Proposed FY 2016 YPA / BVG Budget

The Yonkers Parking Authority's proposed Budget for FY-2016 is \$4,492,550 for expenditures and \$4,624,300 for revenues projecting a surplus of \$131,750 for YPA. The surplus includes the required funds in the amount of \$60K for Bond Indenture under YPA.

The Buena Vista's proposed Budget for FY-2016 is \$965,080 for expenditures and \$879,073 for revenues projecting a deficit of (\$86,006) for BVG.

The overall Operating budget reflects a conservative approach in the projection for both revenues and expenditures. Projections for FY 2016 were calculated based on the last 12 months (11/14-10/15) of current revenue receipts and expenses.

The following schedules are submitted for your review and discussion purposes:

- For the revenue side, enclosed is a line by line summary report of the last 12 months of revenues along with a 3 year look-back for comparison.
- For the expense side, enclosed are schedules of all contractual obligations as well as a list of noteworthy expenses.

The following initiatives implemented in 2015 have resulted in greater flexibility in which to operate and some have contributed to the reduction of the BVG deficit.

- YPA allocated an annual expense of up to \$40k for rent to BVG to be paid at year-end, if surplus is available. As such, the YPA expects to end FY 2015 with a \$305k surplus. Therefore, rent payment will be allocated in the FY 2015 for BVG lowering its deficit to the reported (\$116,687).
- The hiring of 4 seasonal temps has proved beneficial in tackling the work load encountered during the seasonal changes. Furthermore, it allowed our crew to complete some of the larger projects such as restriping 15 lots, painting of stairways at GCG and a more timely attention to snow removal from sidewalks. The allocation of our staff to YPA projects, reduced the man hours at BVG back-filled by seasonal aides. Hence, significantly reducing the BVG Salary line. In anticipation to continue next year with seasonal aides, we have allocated funds of \$40K (\$30,000 YPA - \$10,000 BVG) in the FY-2016 budget.

- YPA's allocation of \$20K for a Financial Advisor also proved quite valuable. His time was primarily dedicated to the evaluation of the Pay Stations Pilot. Based on the most current information provided by the vendors, he prepared an in-depth analysis of the different options available to us. In addition, he has and continues to negotiate with the vendors to further reduce our cost. A report of his finding will be presented at the November Board meeting.

In looking ahead at Phase I for the implementation of Pay Station conversion, additional financial assistance will be necessary to establish the proper reporting and reconciliation procedures. Other financial areas of the operation would benefit specifically the costs of Bank and related charges for Credit and Debit Payments can and should be negotiated for further cost savings. Especially, as the Authority expands its Credit & Debit collections with modern Pay Stations. Also the potential use of Smart Phone Payments could also benefit from financial overview. These areas are in addition to the general assistance that can be provided in the collection, analysis and reporting of all our financial data. As such, we have allocated \$30k in professional fees.

Capital Budget FY-2016 --- YPA \$403,919 / BVG \$15,000

YPA - Allocated \$250,000 for Phase I of Multi Space Pay Stations; \$90,000 for 2 new vehicle and a new sweeper under a 5 Year lease purchase

BVG - Allocated \$10,500 for 7 seven cameras as we replace the old inventory of 73 Black and white camera to new Color HD. The current breakdown is as follow: GCG - (10color-19 BW)
 BVG - (7color -37 BW) ; \$5,000 for equipment and software.

<p>Fund Balance as of 11/23/15 = \$760,018.49</p> <p style="text-align: right;">-\$50,000 Down-Payment to Amano for Cacace Pay Stations 12/15</p> <p>Fund Balance as of 12/30/15 = \$ 710,018.49</p>

The Authority will continue its fiscal austerity policy while providing excellent service to our customer base. Likewise, the Authority will continue to run its operations on a 'Do more with less' approach. This practice has enabled the YPA to operate efficiently within the current economic environment.

I take this opportunity to thank the YPA Board Members, the Audit Committee, the Operational Committee, as well as the Authority's senior and supervisory staff for their input and assistance in preparing the enclosed proposed FY 2016 Budget for your review and approval.

THANK YOU

Cc: Jay McLynn, Susan MarosVictoria



COMBINED
YONKERS PARKING AUTHORITY
&
BUENA VISTA GARAGE
ADOPTED BUDGET
F.Y. 2016

Yonkers Parking Authority & Buena Vista Combined

11/25/2015 8:03 AM

Budget Request ADOPTED BUDGET FISCAL YEAR 2016

REVENUES

F.Y. 2016 Projected

REVENUES	YPA	BVG	TOTAL
METER COLLECTIONS	2,507,916		2,507,916
RENT RECEIPTS	325,358	80,484	405,842
PERMIT FEES	1,109,137	533,107	1,642,244
MULTI-SPACE METERS	598,339	261,090	859,429
INTEREST INCOME	8,818	925	9,743
OVERTIME NOTICES	70,785		70,785
MISC. REVENUE	3,947	3,467	7,414
RENT RECEIPTS - YPA	0	0	0
NON-OPERATING (Reimbursements/Appropriations)	0	86,006	86,006
TOTAL REVENUES	\$4,624,300	\$965,079	\$5,589,379

GRAND TOTAL IN REVENUES: \$4,624,300 \$965,079 \$5,589,379

EXPENDITURES

F.Y. 2016 Adopted

SALARIES	NOTES	YPA	BVG	TOTAL
101 MGMT		310,711	69,898	380,609
102 UNION		1,793,238	418,500	2,211,739
103 PART TIME		30,000	10,000	40,000
OVERTIME		50,000	27,000	77,000
TOTAL SALARIES		\$2,183,949	\$525,398	\$2,709,347

BENEFITS

RETIREMENT	Reate decr. To 18.8%	404,952	96,885	501,837
HEALTH & LIFE		638,798	119,129	757,927
DENTAL & OPTICAL		49,882	12,160	62,042
FICA	Sal X 7.65%	167,072	40,193	207,265
UNEM & WORK COMP	Sal X 3.39 %	74,036	17,811	91,847
TOTAL BENEFITS		\$1,334,740	\$286,179	\$1,620,919
TOTAL SALARIES & BENEFITS		\$3,518,689	\$811,577	\$4,330,266

Yonkers Parking Authority & Buena Vista Combined

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Budget Request ADOPTED BUDGET FISCAL YEAR 2016

300'S TECH MAINT.		YPA	BVG	TOTAL
303 CONST SUPPLY		5,000	1,000	6,000
304 MISC SUPPLIES		28,000	3,000	31,000
305 SIGNS & LUMBER		4,400	200	4,600
307 AUTO SUPPLIES		14,000		14,000
308 AUTO REPAIR		40,000		40,000
312 HARDWARE		700	500	1,200
361 FUEL		31,000		31,000
367 EQUIP & SUPPLY		27,000	1,000	28,000
368 STEEL & IRON		2,500		2,500
370 EQUIP RENTAL		4,000		4,000
TOTAL 300'S		\$156,600	\$5,700	\$162,300

400'S OPER. COSTS

401 INSURANCE		130,000	1,300	131,300
402 TELEPHONE		18,000	0	18,000
403 PRINTING		500	0	500
404 LIGHT & POWER		116,000	64,000	180,000
405 POSTAGE		2,000	0	2,000
406 OFFICE EXPENSES		18,000	3,000	21,000
410 BANK & CREDIT PROCESSIN		20,000	8,000	28,000
413 PROF FEES		52,500	7,500	60,000
414 ELEVATOR SVC		4,000	6,240	10,240
416 ADVERTISING		400	0	400
417 UNIFORMS		11,000	2,700	13,700
418 WATER		1,500	0	1,500
421 SPACE RENTAL		77,000	0	77,000
423 MEAL ALLOWANCE		1,400	150	1,550
436 TUITION		2,000	0	2,000
440 SERVICE AGREEMENTS		38,327	23,505	61,832
471 PUBLICITY		0	0	0
490 MAJOR REPAIRS		50,000	14,000	64,000
499 DUES/MEMBERS		500	0	500
7820 MISC EXPENSE		1,000	100	1,100
TOTAL 400'S		\$544,127	\$130,495	\$674,622

Yonkers Parking Authority & Buena Vista Combined

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Budget Request ADOPTED BUDGET FISCAL YEAR 2016

CAPITAL	**YPA	BVG	TOTAL
201 CAPITAL CONSTRUCTION	260,500	10,500	\$271,000
220 OFFICE EQUIPMENT	5,000	5,000	\$10,000
230 MOTOR VEHICLES	90,419	0	\$90,419
240 HWY & ST EQUIPMENT	48,000	0	\$48,000
250 OTHER	0	0	\$0
TOTAL CAPITAL	\$403,919	\$15,500	\$419,419

TAXES

METROPOLITAN COMMUTER TRANSPORTATION MOBILITY	7,513	1,807	\$9,320
TOTAL TAX	\$7,513	\$1,807	\$9,320

DEBT SERVICES

REVENUE BONDS, SERIES 1999A	241,450		\$241,450
310 SMRR LIABILITY/COY BOND	34,171		\$34,171
TOTAL DEBT	\$275,621	\$0	\$275,621

F.Y. 2016 Adopted

	**YPA	BVG	TOTAL
GRAND TOTAL IN EXPENDITURES:	\$4,906,469	\$965,080	\$5,871,549
**Operational Expenses (Excluding YPA Capital)	\$4,502,550	\$965,080	\$5,452,130
**Projected Balance:	\$121,750	(\$0)	\$121,750

**In accordance with the Yonkers Parking Authority Policy, Capital Expenditures under the YPA budget are funded through the Authority's rolling fund balance. The total amount requested for Capital Expenditures for FY2016 is \$403,919, As of November 10, 2015, the fund balance account total was \$ 760,018



YONKERS PARKING AUTHORITY
ADOPTED BUDGET
F.Y. 2016

Yonkers Parking Authority
Budget Request
ADOPTED BUDGET FISCAL YEAR 2016

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REVENUES

F.Y. 2016 Projected

REVENUES	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Proposed
METER COLLECTIONS	2,475,531	2,474,012	2,522,065	2,507,916
RENT RECEIPTS	370,632	386,238	369,588	325,358
PERMIT FEES	1,018,308	1,079,081	1,155,937	1,109,137
MULTI-SPACE METERS	534,651	576,223	592,348	598,339
INTEREST INCOME	10,246	8,688	7,975	\$8,818
OVERTIME NOTICES	80,715	74,415	59,647	\$70,785
MISC. REVENUE	9,823	890	11,889	\$3,947
NON-OPERATING (Appropriation from Investment Fund)				
TOTAL REVENUES	\$4,499,906	\$4,599,547	\$4,719,449	\$4,624,300

GRAND TOTAL IN REVENUES: \$4,499,906 \$4,599,547 \$4,719,449 \$4,624,300

EXPENDITURES

F.Y. 2016 Adopted

SALARIES	NOTES	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
101 MGMT		343,160	397,319	394,552	310,711
102 UNION		1,753,586	1,699,564	1,591,533	1,793,238
103 PART TIME			33,374	35,449	30,000
OVERTIME		83,373	50,000	89,515	50,000
TOTAL SALARIES		\$2,180,119	\$2,180,257	\$2,111,049	\$2,183,949

BENEFITS

RETIREMENT	Rate decr. To 18.8%	442,475	455,350	441,823	404,952
HEALTH & LIFE		555,622	591,108	619,131	638,798
DENTAL & OPTICAL		44,721	47,255	48,013	49,882
FICA	Sal X 7.65%	166,483	170,194	161,495	167,072
UNEM & WORK COMP	Sal X 3.39 %	86,488	57,810	71,565	74,036
TOTAL BENEFITS		\$1,295,789	\$1,321,717	\$1,342,027	\$1,334,740
TOTAL SALARIES & BENEFITS		\$3,475,908	\$3,501,974	\$3,453,075	\$3,518,689

Yonkers Parking Authority
Budget Request
ADOPTED BUDGET FISCAL YEAR 2016

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300'S TECH MAINT.		F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
303 CONST SUPPLY		5,090	3,127	4,053	5,000
304 MISC SUPPLIES		14,166	26,193	37,248	28,000
305 SIGNS & LUMBER		4,865	1,201	3,907	4,400
307 AUTO SUPPLIES		14,409	10,280	13,687	14,000
308 AUTO REPAIR		36,657	33,582	49,372	40,000
312 HARDWARE		114	346	616	700
361 FUEL		52,358	31,008	26,044	31,000
367 EQUIP & SUPPLY		16,884	12,732	23,204	27,000
368 STEEL & IRON		0	0	2,000	2,500
370 EQUIP RENTAL		4,650	3,287	1,072	4,000
TOTAL 300'S		\$149,193	\$121,756	\$161,204	\$156,600

400'S OPER. COSTS

401 INSURANCE		112,230	111,543	115,000	130,000
402 TELEPHONE		18,545	21,296	16,501	18,000
403 PRINTING		0	253	293	500
404 LIGHT & POWER		117,514	123,609	106,280	116,000
405 POSTAGE		1,667	1,845	1,878	2,000
406 OFFICE EXPENSES		13,536	18,591	22,000	18,000
410 BANK & CREDIT PROCESSIN		14,010	21,350	29,401	20,000
413 PROF FEES		31,420	29,550	51,000	52,500
414 ELEVATOR SVC		3,636	3,120	3,380	4,000
416 ADVERTISING		163	0	0	400
417 UNIFORMS		7,359	7,827	10,197	11,000
418 WATER		1,319	1,844	1,219	1,500
421 SPACE RENTAL		22,800	31,500	89,833	77,000
423 MEAL ALLOWANCE		1,210	1,670	1,070	1,400
436 TUITION		2,139	1,688	1,000	2,000
440 SERVICE AGREEMENTS		36,129	35,103	24,764	38,327
471 PUBLICITY		0	0	0	0
490 MAJOR REPAIRS		42,647	64,601	43,581	50,000
499 DUES/MEMBERS		215	220	500	500
7820 MISC EXPENSE		6,753	154	1,000	1,000
TOTAL 400'S		\$433,292	\$475,764	\$518,899	\$544,127

Yonkers Parking Authority
 Budget Request
 ADOPTED BUDGET FISCAL YEAR 2016

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TAXES	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
METROPOLITAN COMMUTER TRANSPORTATION MO	\$6,925	\$7,752	\$7,252	\$7,513
TOTAL	\$6,925	\$7,752	\$7,252	\$7,513

DEBT SERVICES

REVENUE BONDS, SERIES 1999A	240,127	202,287	239,850	\$241,450
310 SMRR LIABILITY/COY BOND	34,170	34,171	34,171	\$34,171
TOTAL	\$274,297	\$236,458	\$274,021	\$275,621

	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
GRAND TOTAL IN EXPENDITURES:	\$4,339,615	\$4,343,704	\$4,414,451	\$4,502,550
Bal. Excl. Capital Costs & Appropriations:	\$160,291	\$255,843	\$304,999	\$121,750



BUENA VISTA GARAGE
ADOPTED BUDGET
F.Y. 2016

Buena Vista Garage

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Budget Request ADOPTED BUDGET FISCAL YEAR 2016

REVENUES	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Proposed
METER COLLECTIONS				
RENT RECEIPTS	60,568	79,100	80,218	80,484
PERMIT FEES	498,968	526,056	533,107	533,107
MULTI-SPACE METERS	257,811	248,282	261,090	261,090
INTEREST INCOME			500	925
OVERTIME NOTICES				
MISC. REVENUE - FILM	2,450	2,228	3,467	3,467
RENT RECEIPTS - YPA			40,000	-
NON-OPERATING (Reimbursements from the City)	264,036	124,970	116,687	86,006
TOTAL REVENUES	\$1,083,833	\$980,636	\$1,035,069	\$965,079

GRAND TOTAL IN REVENUES: \$1,083,833 \$980,636 \$1,035,069 \$965,079

SALARIES	NOTES	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
101 MGMT		99,885	92,927	91,004	69,898
102 UNION		489,383	408,774	442,495	418,500
103 PART TIME			3,292	19,278	10,000
OVERTIME		30,058	27,000	26,212	27,000
TOTAL SALARIES		\$619,326	\$531,993	\$578,989	\$525,398

BENEFITS

RETIREMENT	Rate decr. to 18.8%	121,147	116,389	114,404	96,885
HEALTH & LIFE		139,236	109,236	120,660	119,129
DENTAL & OPTICAL		15,576	14,336	13,620	12,160
FICA	Sal X 7.65 %	49,302	42,353	44,293	40,193
UNEM & WORK COMP	Sal X 3.39 %	19,874	19,558	19,628	17,811
TOTAL BENEFITS		\$345,135	\$301,872	\$312,604	\$286,179
TOTAL SALARIES & BENEFITS		\$964,461	\$833,865	\$891,593	\$811,577

Buena Vista Garage

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Budget Request ADOPTED BUDGET FISCAL YEAR 2016

	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
300'S TECH MAINT.				
303 CONST SUPPLY	1,289	721	621	1,000
304 MISC SUPPLIES	8,618	4,633	1,927	3,000
305 SIGNS & LUMBER		0	37	200
307 AUTO SUPPLIES				
308 AUTO REPAIR				
312 HARDWARE			84	500
361 FUEL				
367 EQUIP & SUPPLY	383	2,790	0	1,000
368 STEEL & IRON				
370 EQUIP RENTAL				
TOTAL 300'S	\$10,290	\$8,144	\$2,669	\$5,700

400'S OPER. COSTS

401 INSURANCE		0	0	1,300
402 TELEPHONE				
403 PRINTING				
404 LIGHT & POWER	51,856	65,321	56,971	64,000
405 POSTAGE				
406 OFFICE EXPENSES	1,250	408	2,340	3,000
410 BANK & CREDIT CARD FEES	6,805	6,771	7,487	8,000
413 PROF FEES			7,000	7,500
414 ELEVATOR SVC	6,240	6,240	7,710	6,240
416 ADVERTISING				
417 UNIFORMS	2,081	2,225	2,565	2,700
418 WATER				
421 SPACE RENTAL				
423 MEAL ALLOWANCE	60	60	20	150
436 TUITION				
440 SERVICE AGREEMENTS	20,212	24,061	21,623	23,505
471 PUBLICITY				
490 MAJOR REPAIRS	18,639	6,682	13,225	14,000
499 DUES/MEMBERS				
7820 MISC EXPENSE	0	0	100	100
TOTAL 400'S	\$107,143	\$111,768	\$119,041	\$130,495

Buena Vista Garage

11/25/2015 7:58 AM

Budget Request ADOPTED BUDGET FISCAL YEAR 2016

CAPITAL	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
201 CAPITAL CONSTRUCTION				\$10,500
220 OFFICE EQUIPMENT			8,213	\$5,000
230 MOTOR VEHICLES				\$0
240 HWY & ST EQUIPMENT				\$0
250 OTHER		24,877	11,561	\$0
TOTAL	\$0	\$24,877	\$19,774	\$15,500

TAXES	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
METROPOLITAN COMMUTER TRANSPORTATION MO	1,939	1,982	1,992	1,807
TOTAL TAXES	\$1,939	\$1,982	\$1,992	\$1,807

DEBT SERVICES

REVENUE BONDS, SERIES 1999A				
TOTAL	\$0	\$0	\$0	\$0

	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
GRAND TOTAL IN EXPENDITURES:	\$1,083,833	\$980,636	\$1,035,069	\$965,080
PROJECTED BALANCE:	\$0	\$0	(\$0)	(\$0)



YONKERS PARKING AUTHORITY
CAPITAL EXPENDITURES
ADOPTED BUDGET
F.Y. 2016

Yonkers Parking Authority
Capital Budget Request
ADOPTED BUDGET FISCAL YEAR 2016

CAPITAL EXPENDITURES

CAPITAL**	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
201 CAPITAL CONSTRUCTION	35,561	25,044	0	260,500
220 OFFICE EQUIPMENT	18,692	0	11,522	5,000
230 MOTOR VEHICLES	0	31,932	48,775	90,419
240 HWY & ST EQUIPMENT	34,885	27,803	21,281	48,000
250 OTHER	34,975	18,835	266,014	-
TOTAL	\$124,113	\$103,614	\$347,592	\$403,919

	F.Y. 2013 Actual	F.Y. 2014 Actual	F.Y. 2015 Projected	F.Y. 2016 Adopted
GRAND TOTAL IN EXPENDITURES:	\$124,113	\$103,614	\$347,592	\$403,919

Adopted Capital Items FY2016

Yonkers Parking Authority

Capital Construction	Estimates
CCTV Equipment	\$ 10,500.00
Multi Space Meters	\$ 250,000.00
Sub-Total:	\$ 260,500.00

Office Equipment

Computers and Software	\$ 5,000.00
Sub-Total:	\$ 5,000.00

Motor Vehicles

Maintenance Vehicle	\$ 35,000.00
Security Vehicle	\$ 25,000.00
Sweeper 5 year Lease Purchase	\$ 30,419.00
Sub-Total:	\$ 90,419.00

Highway & Street Equipment

100 Meter Mechanisms	\$ 25,000.00
100 Meter Housings	\$ 20,000.00
100 Poles	\$ 3,000.00
Sub-Total:	\$ 48,000.00

Other

Sub-Total:	\$ -

YPA Capital Total FY2016: \$403,919.00

Buena Vista Garage

Capital Construction	Estimates
CCTV Equipment	\$ 10,500.00
Sub-Total:	\$ 10,500.00

Office Equipment

Computers and Software	\$ 5,000.00
Sub-Total:	\$ 5,000.00

Motor Vehicles

None	\$ -
Sub-Total:	\$ -

Highway & Street Equipment

None	\$ -
Sub-Total:	\$ -

Other

None	\$ -
Sub-Total:	\$ -

BVG Capital Total FY2016: \$15,500.00

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